

TOWN OF FRANCESTOWN
OFFICE OF SELECTMEN
27 MAIN STREET • P.O. BOX 5
FRANCESTOWN, NEW HAMPSHIRE 03043-0005
BOARD OF SELECTMEN MEETING MINUTES

May 20, 2013

Selectmen Present: Chair Betsy Hardwick, Scott Carbee, & Abigail Arnold

Staff Present: Town Administrator Michael Branley, Road Agent Gary Paige

Also present: Brandon Lawrence from the Monadnock Ledger, Tom Anderson, Betty Berhsing, Janet Quilty, Robin Haubrich, Kitty Houghton, Lisa Bourbeau, Charlie Pyle, Sarah Pyle, BJ Carbee, John Arnold, Henry Kunhardt, Larry Johnson, Polly Freese

CALL TO ORDER: Betsy called the meeting to order at 6:33 p.m.

Appointments

1. Road Agent Gary Paige – Gary stated for crack sealing, crushing and sand sealing we only received one proposal each from vendors we have used in the past. Gary stated for calcium chloride we received a proposal from a new vendor who is offering a lower rate; he would like to go with A.H. Harris with the order prior to 5/31. The Board agreed to go with the sole vendors for crack sealing, crushing and sand sealing and to order with A.H. Harris immediately. For paving Gary stated it works out that Brox is less expensive than Advanced. The Board agreed to hire Brox. Gary stated for reconstruction we received three bids from Advanced, Hansen, and Andrews. Gary stated the Town hires a ten wheel dump truck to haul items not suitable for the Town's multi-body trucks. Gary stated most of the work would be done with an excavator; Advanced offers a machine at the heavier end of our range at a higher rate while Andrews is a smaller machine at a lower rate. Gary stated Advanced did the paving on Russell Station Road and has subbed for Brox on a few occasions for reclamation and fine grade. Scott asked if Gary had a sense of how many hours of excavating would be required and Gary responded he was estimating about four forty hour weeks. Betsy stated she estimated about \$120,000 for paving and about \$5,000 for permitting. There was a discussion about what the Town would do if excavation was more expensive than we calculated. Gary stated in the past with local vendors we had been able to dump the spoil in local pits however that may not be an option this year and we may have to haul to our site in Bennington. Gary stated he had spoken to Chris Danforth who is now working for T.F. Moran and he is expecting to hand in the permitting paperwork to DES next week. Gary stated he had spoken to Chris about potentially doing some work around the boat launch and he had not heard back.

Scott asked what Gary's preference for a contractor for construction was and he stated he would prefer Advanced because they have a larger excavator. The project's timeline is still unclear and will depend on permitting. Scott asked if there was a date for the scenic hearing for tree removal and Gary stated he did not think there was any longer a reason to have one. There was a discussion about parking near the boat launch and regarding a no parking sign that was put up illegally.

MOTION: Scott made a motion to accept rates provided by Advanced. Seconded by Betsy. All in favor.

MOTION: Abigail made a motion to approve Dow for crack sealing, Burroughs for crushing, All State Asphalt for sand sealing, A.H. Harris for calcium chloride, and Brox for paving. Seconded by Scott. All in favor.

The Board directed Gary to contact Chris Danforth to get more information about permitting and timing.

There was a discussion about the two stainless spreaders that Gary wanted to trade in to purchase a poly spreader. Gary stated they are both old and were used when we got them; the new one is all poly with a stainless steel floor, is 2 ½ yards and is electric. It will be put in the one ton pick-up with the heavier alternator. Scott asked why this had not been discussed during the budget process and Gary stated they recently discovered one of the stainless spreaders needs a chain and work around \$500 to be put into it right away which prompted a call to the vendors.

2. Lawrence Barr – Lawrence Barr read a prepared letter with five various questions regarding the highway department. Scott stated the Town is planning to try to add drainage along Pleasant Pond Road to help it last longer and Gary stated we are cleaning up debris that has been left over the years also. There was a discussion about performing an inventory of Town facilities. Mike inquired with other Town's and the response he got back was that essentially no one does inventories under capital assets of \$5,000, which is in line with what we do. We also keep track of IT and computer equipment. Scott suggested still doing a quick review of the assets in each department with a \$3,000 to \$5,000 thresh hold. Scott and Mike will talk to Primex.

Items to Sign

1. Payroll Manifest for 5/20
2. Payables Manifest for 5/20
3. Application for Current Use for Jane & Michael Chase Map 8 Lot 48
4. Land Use Change Tax for Charles Pettee Map 6 Lot 61
5. Land Use Change Tax for Benjamin Taylor Map 2 Lot 183
6. Land Use Change Tax for Scott Naegeli Map 18 Lot 12
7. Building Permit for a deck at Map 2 Lot 31-3
8. Building Permit for an indoor riding arena at Map 6 Lot 66-1
9. Agreement with Hansen Bridge for equipment related the Temporary Bridge
10. Contract with Goffstown for prosecutorial services – The Board would like a chance to review before signing.

New Business

1. Email from Maureen vonRosenvinge regarding Town Hall – items in the basement need to be cleaned out. Scott has already identified things with Maureen that can go to the transfer station and will be taken out soon.
2. Betsy stated the Heritage Commission would like to hold an event on the grounds of the Town Hall at the end of September.
3. Abigail asked about the dedication of the Heritage Museum that was going to happen in the spring. Scott will check into it.
4. Budget to actuals report through April
5. Letter from Charlie Pyle – the Board agreed to discuss this at a future meeting.
6. Email from Greg Cope regarding an upgrade to the Old Meeting House septic
7. Weekly Administrator's Report May 17th
8. Letter from Comcast regarding franchise check
9. Chief Bell's weekly reports for weeks ending 5/5 & 5/12

Approval of Minutes

The Board approved the minutes from 5/13 as amended

MOTION: Betsy made a motion to appoint Robert Rokes as a full member to the Recreation Commission and Bruce Harrington as a full member to the Waste Disposal Committee. Seconded by Abigail. All in favor.

The Board agreed to authorize payroll for May 28th.

Scott made an announcement regarding the Memorial Day Service on Friday, May 24th at 1:00pm at the Elementary School.

Old Business

Betsy stated she could not find a mission statement of the Highway Safety Committee in the files. She offered to draft one for the next meeting to review.

Public Input

Lawrie Barr stated he had been told in the early 1980s that the rock by the Old Meeting House was selected because it resembled the helmets worn during World War I.

Polly Freese said there will be a horse ride on June 15th from the horse sheds to Cemetery #3 with a commemorative ceremony for Augustus Holmes Bixby.

NEXT BOARD OF SELECTMEN MEETING: 6:30 June 3rd

ADJOURNMENT: Betsy adjourned the meeting at 7:45 p.m.

Respectfully Submitted by Wendy Brien-Baker

Approved on June 3, 2013

Board of Selectmen Chair Betsy Hardwick

Selectman Scott S. Carbee

Selectperson Abigail Arnold